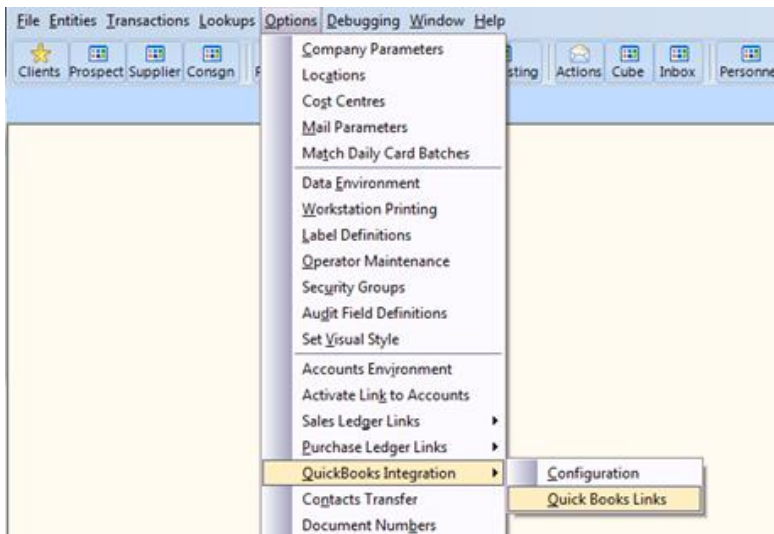
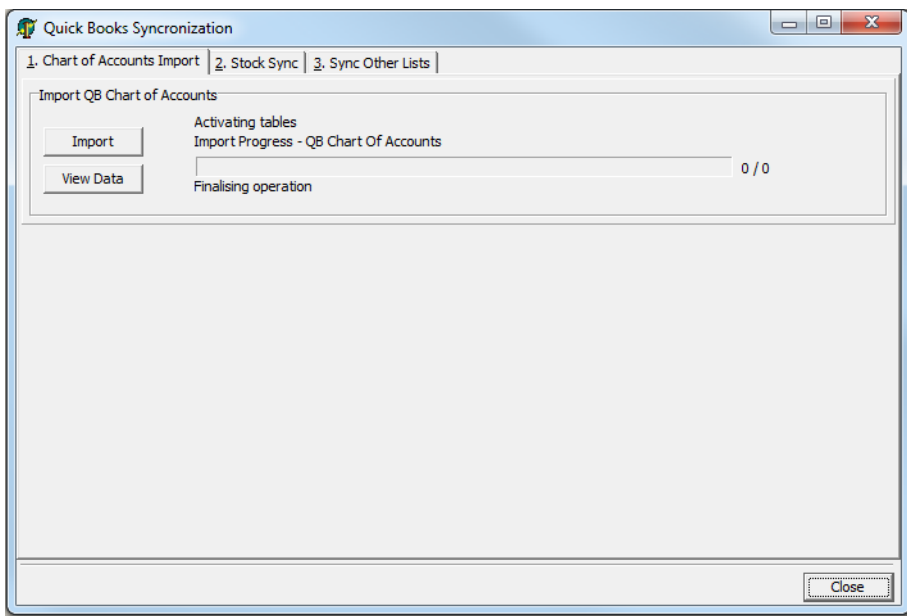


## QuickBooks Integration

### QuickBooks Links



Three Synchronization tabs.

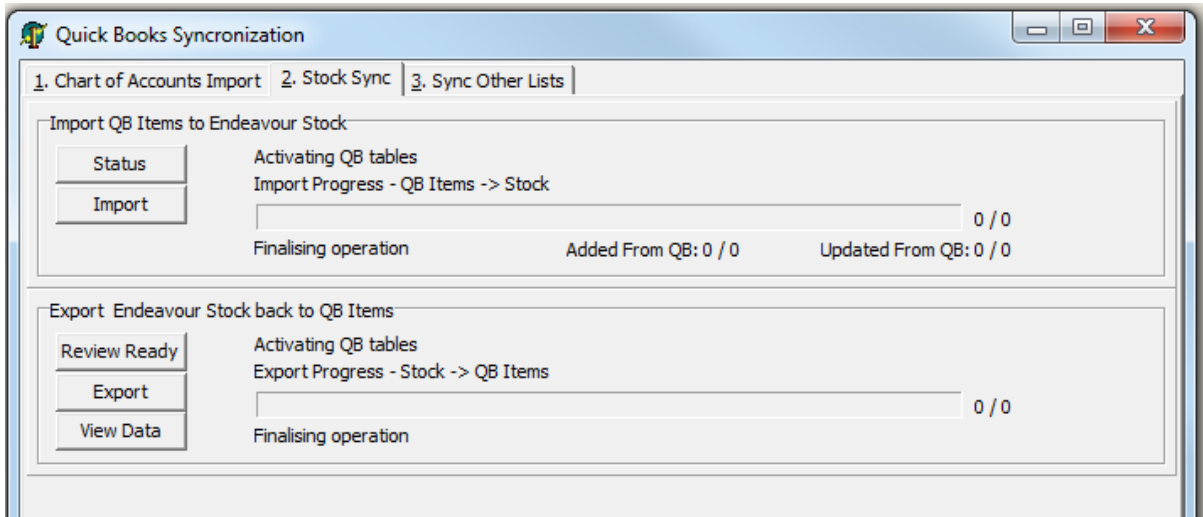


- Chart Of Accounts
- Stock Sync
- Sync Other Lists

- 1. Chart Of Accounts Sync

Imports the QB Chart of Accounts to Endeavour. This is required for Stock/Product Analysis

- 2. Stock Sync

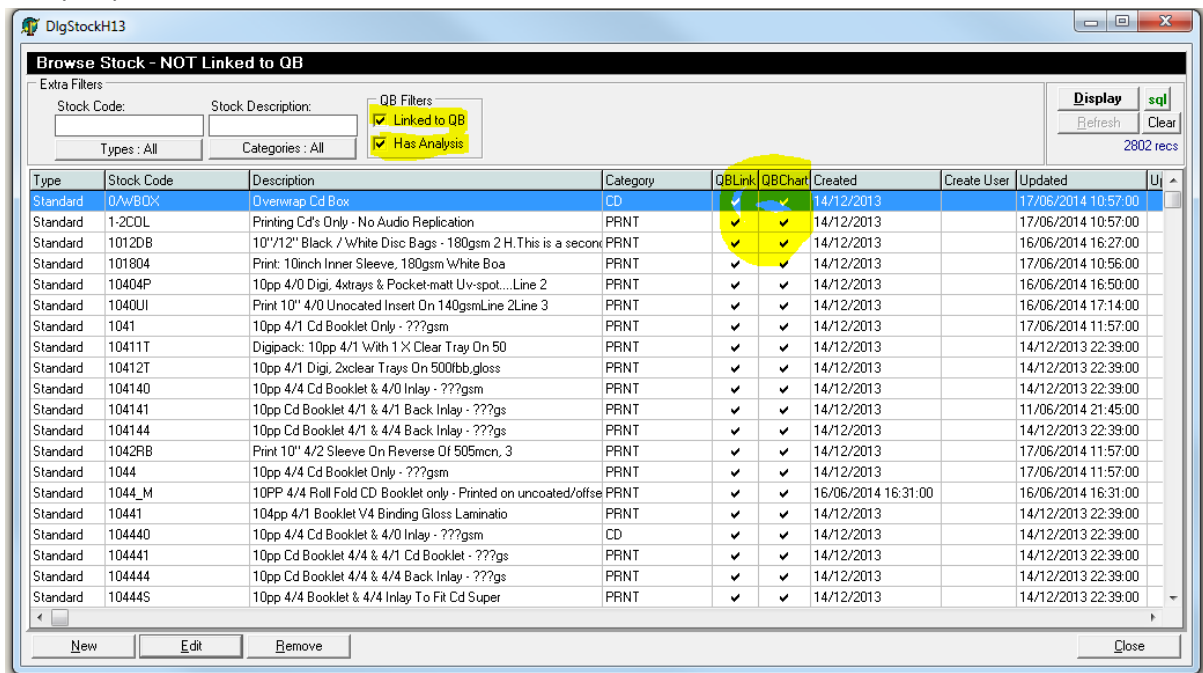


The Stock Sync is two way.

The Import pulls any new QB “Item List” records into Endeavour.

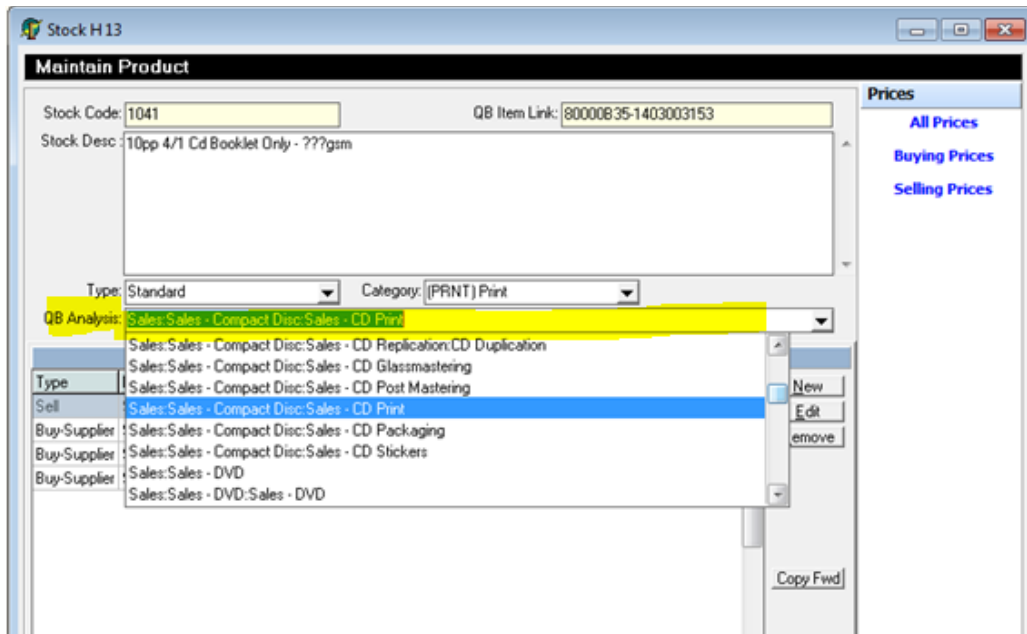
Note : After running “Import” the first time, it should not be used again, as the Endeavour Stock records become the master records for data entry. QB Item lists will be kept in sync via the Export button.

Review Ready shows the Stock / Product table. Notice the QB Filter ticks and QBLink and QBChart columns. By default, “Linked to QB” is unticked and “Has Analysis” is ticked. These are the new Endeavour records ready to post back to QB.



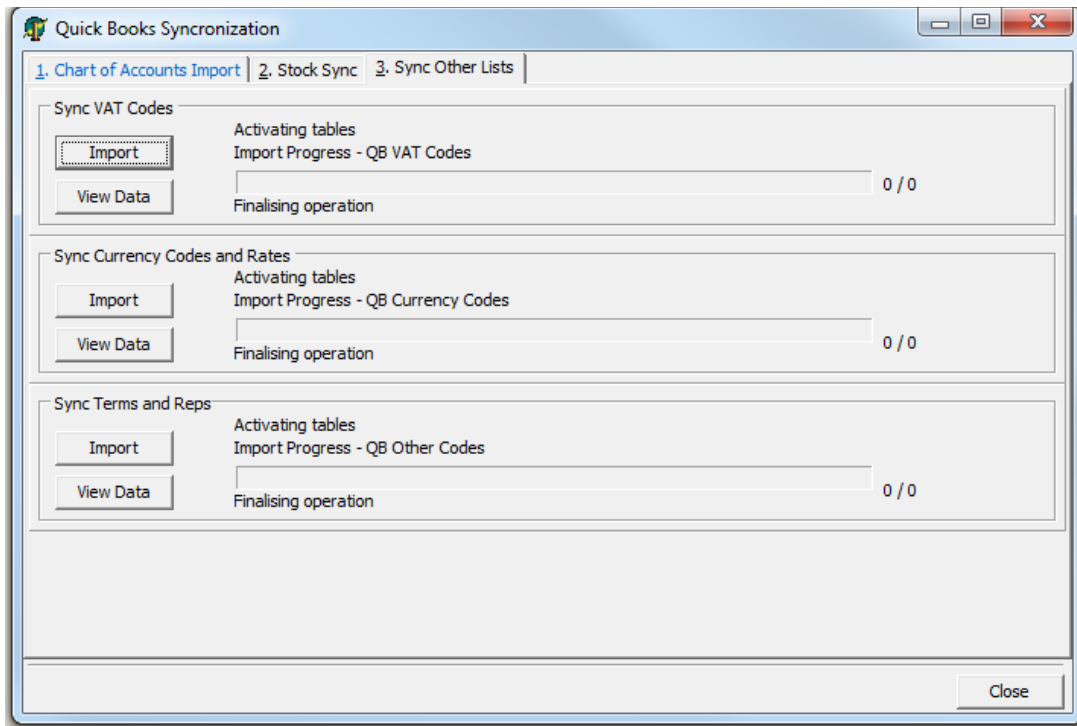
If you untick “Has Analysis” as well, these are Endeavour records that are not coded for QB and won’t currently be exported. Edit the records to set the Chart of Account lookup.

Stock/Product lines require the QB Chart of Accounts link so that Invoice and Credit Note lines can be posted back to QuickBooks.



The Export button will post from Endeavour Stock back to QB Item Lists, adding new records.

- 3. Sync Other Lists

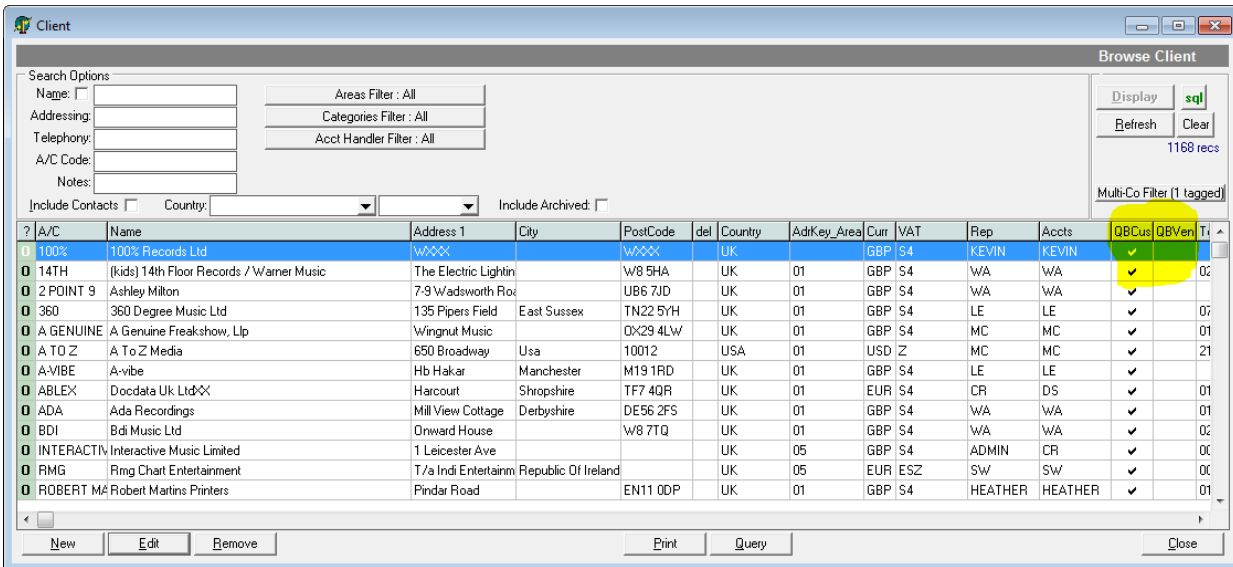


These will Import the lookups from QB to Endeavour. This ensures that the same VAT codes, Currency Code and Rates, Terms and Rep codes are available in Endeavour as in QB.

Note : QB should be the master source for these records.

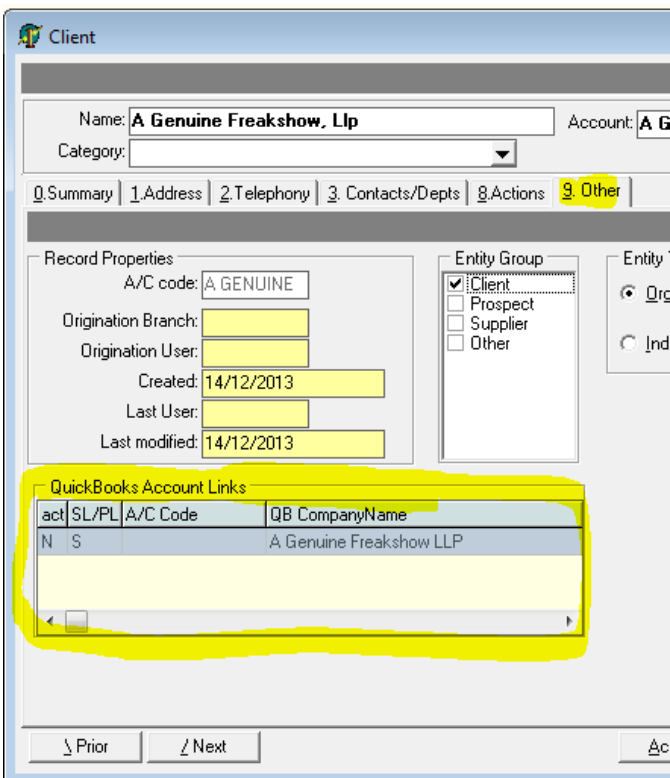
## Linking Clients to QuickBooks.

Clients (and Suppliers) must be linked to QB Customers and QB Suppliers in order to post Transactions to QB

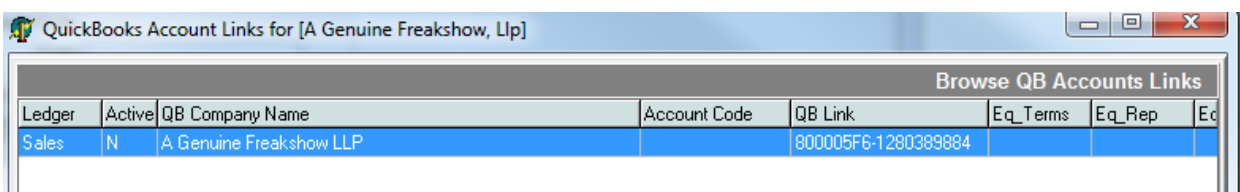


The Client and Supplier browse screens have the columns QBCus and QBVen which indicate whether a link exists.

To create or change a link, edit a company record and click on the "Other" tab.



Now click on the QuickBooks Account Links browse list.



## Maintain QuickBooks Account Links

QuickBooks Account Links for [A Genuine Freakshow, LLP]

Maintain QB Accounts Link

Ledger: Sales

Active:

QB Company Name: A Genuine Freakshow LLP

QB Account Code:

QB Ref ID: 800005F6-1280389884

QB Currency: GBP

QB Sales Tax: S4

QB Terms: 45 DAYS

QB Rep: DS

Endeavour Entity Lookups

Apply >> Currency: GBP

Apply >> Sales Tax: S4

Apply >> QB Terms: 45 DAYS

Apply >> QB Rep: MC

< Prior    Next >    Link to QB    Create in QB    Done    Close

- Link to QB

Link option allows you to search QB records for a match and make a link. If the QBRef ID field is empty, there is no link.

Once linked, the Endeavour Entity Lookups can be matched to QB using the individual "Apply" buttons.

- Create in QB

This allows you to choose a contact and create a new account in QB. The VAT, Currency, Rep and Terms must be set before posting.

## Transaction Processing

The Transaction Status filters for Orders and Invoices show the workflow status progression of the documents.

### Orders Screen – Transaction Status steps

- Active
- Sent
- Completed
- Invoiced

The screenshot shows the 'Sales Trans : Order' window. The 'Browse Sales Transactions' section includes filters for 'Tran Type' (1. Estimate, 2. Quotation, 3. Order, 4. Invoicing, 5. All Types) and 'Tran Status' (A. Active, B. Queried, C. Sent, D. Completed, E. Invoiced, F. Cancelled, G. No Filter). The 'Tran Status' options A, C, and D are highlighted in yellow. The 'Doc Ref:' field is empty, and the 'Doc From:' field is set to '17/06/2014 Tue 31'. The 'Display' button is highlighted in green, and the 'sql' button is also highlighted. The 'Refresh' and 'Clear' buttons are visible. The '3 recs' indicator is shown. The 'Details:' field is empty. The 'Reps : All' and 'A/C Users : All' buttons are visible. The table below shows the following data:

Type	Status	Doc Ref	#ln	MaxQ	A/C	Company Name	Date
S/ORDER	Active	SOR0027411	17	3000	RTE	Rte Commercial Enterprises Ltd	23/Mar/20 Mon
S/ORDER	Active	SOR0028149	7	500	ILC	Ilc Media	15/Jul/20 Wed
S/ORDER	Active	SOR0029131	6	1100	ILC	Ilc Media	26/Nov/20 Thu

### F2 Progress Menu when editing an Order

The screenshot shows the F2 Progress Menu when editing an Order. The menu options are:

- A. Print/Send Order
- B. Query Order
- C. Complete Order
- D. Progress to Invoice
- E. Cancel Order
- G. Generate P/Orders
- H. Copy to New Order

The 'F2 Progress' button is highlighted. The 'F3 Print' button is also visible. The 'No. Lines:' field is set to 3, and the 'Max Qty:' field is set to 6.

“Sent” orders must be marked as “Complete” before “Progress to Invoice”

## Invoice Screen – Transaction Status steps

- Active
- Sent
- Completed
- Exported (to QuickBooks)

**Browse Sales Transactions**

Extra Filters

Tran Type

- 1. Estimate
- 2. Quotation
- 3. Order
- 4. Invoicing
- 5. All Types

Tran Status

- A. Active
- B. Queried
- C. Sent
- D. Completed
- E. Exported
- F. Void
- G. No Filter

Doc Ref:

Doc From:  To:

Comp/Cont:

Details:

Reps: All      A/C Users: All

Display    sql

Refresh    Clear

2 recs

Type	Status	Doc Ref	#In	MaxQ	A/C	Company Name	Date
S/INV	Completed	SIN0000009	4	30	100%	100% Records Ltd	04/Jan/14 Sat
S/INV	Completed	SIN0000010	16	7000	RMG	Rmg Chart Entertainment	30/Jun/14 Mon

New    Edit    Remove    Close

## F2 Progress Menu when editing an Invoice

	QB?	Co
F; DVD ONBODY - DISC 1 & 2	✓	✓
F; DVD INLAY 4/0	✓	✓
F; 2PP 4/4 DVD INSERT	✓	✓
TERING; DISC 1 & 2	✓	✓
PPLICATION DISC ONLY - LINES		
LICA		
LITH		
THO		
3 LAI		

A. Print/Send Invoice

B. Query Invoice

C. Mark as Complete

D. Export to QuickBooks

E. Copy to Credit Note

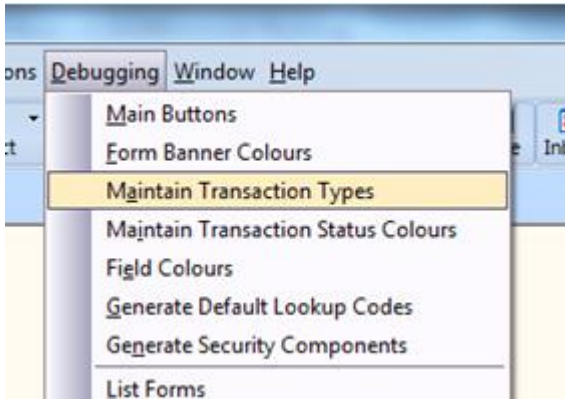
G. Copy to New Order

No. Lines:     Max Qty:

F2 Progress    F3 Print

“Sent” Invoices must be marked as “Complete” before “Export to QuickBooks”

## Setting Transaction Numbers



Maintain Transaction Types

Tc_Code	Tc_Desc	Tc_ShortDesc	Tc_Colour	Tc_NextNum	Tc_Ledger	Tc_DRCRSign
SES	Sales Estimate	S/EST	\$008B86FF	2	S	1
SQU	Sales Quotation	S/QUOTE	\$00009B9E	34	S	1
SQX	Sales Quote Rev	S/QUOTE/R	\$000068D1	22	X	1
PCN	Purchase Credit	P/CREDIT	\$008B86FF	1	P	1
JOB	Job	JOB	\$00FFD976	6	X	1
SOR	Sales Order	S/ORDER	\$00FFD976	40022	S	1
SDN	Sales Delivery Note	S/DEL	\$0000AB00	1	S	1
SIN	Sales Invoice	S/INV	\$00C4FF00	11	S	1
SUB	Subject Code	SUBJECT	\$00B3B6E2	69012	X	1
POR	Purchase Order	P/ORDER	\$000068D1	60013	P	-1
PIN	Purchase Invoice	P/INV	\$00009B9E	8	P	-1
SCN	Sales Credit Note	S/CREDIT	\$00C17B9E	2	S	-1
PDN	Purchase Delivery Note	P/DELIVERY	\$00BC00FF	1	P	-1

Buttons: New, Done, Cancel, Close

Field Colour Definition

Doc Code:  Next Doc Number:

Description:

Browse Name:

Ledger:  Sales  Purchase  Neither

Dr/Cr Sign:  Debit  Credit

Doc Banner:

Permitted Users:  Order:

Colour Code:

Red = 158

Green = 123

Blue = 193

Background Colour Sample

Buttons: Done, Cancel